

Please print name as it currently appears on records.

Name: _____

Student ID Number: _____

Please checkmark the information that you would like to be updated in your account. Anything left blank will not be changed.

Preferred Name

First

Middle

Last

Primary/Legal Name

To update your primary name, this form should be submitted to the Office of the Registrar for processing along with the required supporting documentation. Acceptable options for supporting documents include: Driver's License, Passport, Marriage License, Social Security Card, or others.

If you are updating your primary/legal name and receiving financial aid, please visit this website for more information to ensure continuity of aid: admissions.uni.edu/financial-aid/updating-your-name

First

Middle

Last

Faculty/Staff: I am a UNI faculty or staff member. I will contact Human Resources to update my name.

Authorization

Signature: _____

Date: _____

Pursuant to Chapter 22 of the Code of Iowa, this information is being requested for the purpose of changing your legal name. All items are directory information and therefore may be released to third parties. All items are required and therefore incomplete forms cannot be processed.