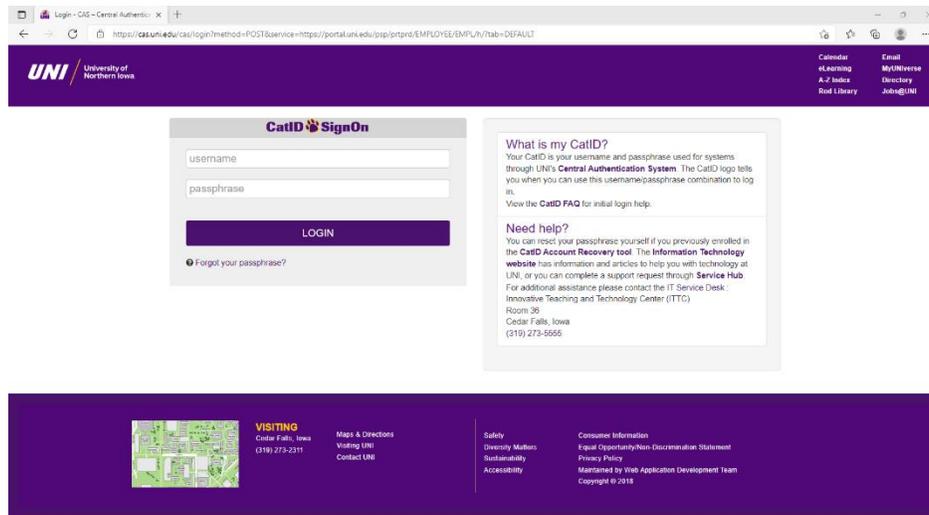
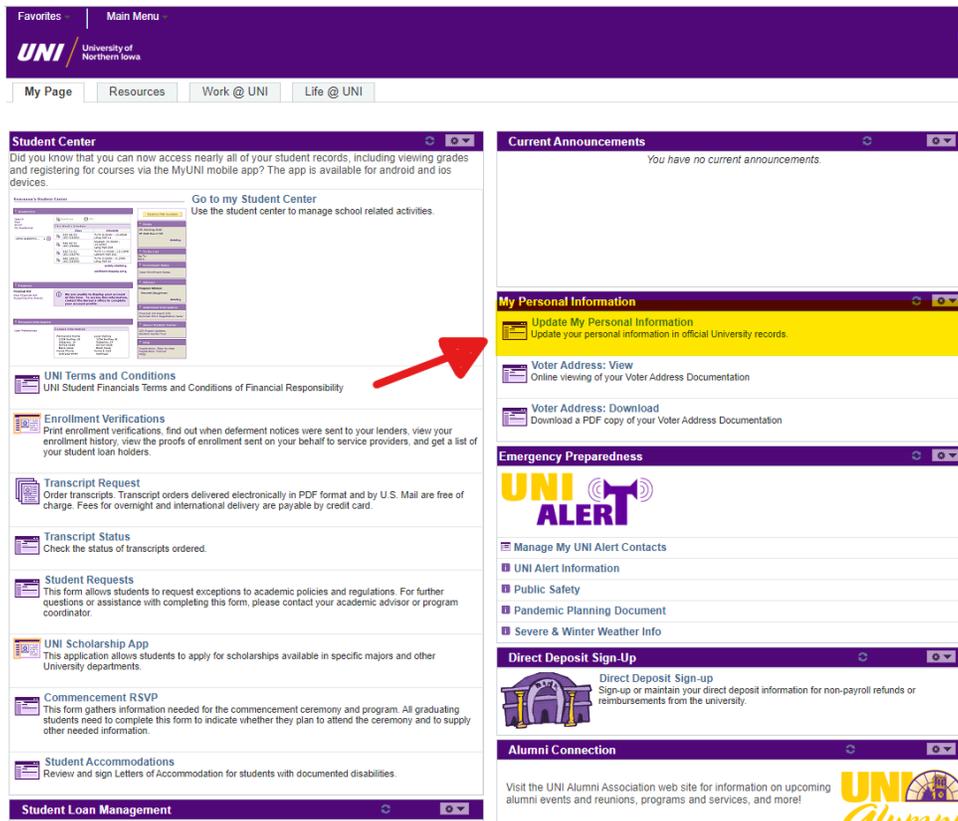


Verifying your home address and primary name

Step 1: Go to myuniverse.uni.edu and use your username and passphrase to log in.



Step 2: Access the “Update My Personal Information” portal in the center of your MyUNiverse.



Step 3: Navigate to the “Name & Gender” tab and verify your Primary (Legal) Name. The name listed after “Student Records Primary (Legal) Name:” will be the name printed on your diploma.

MyUNiverse | E-Mail | eLearning | A-Z Index | Calendar | Directory | Sign Out

UNI / University of Northern Iowa

Search... [Web](#) | [Directory](#)

Update Personal Information

Name & Gender
Address & Phone
Parent Address
Email
Privacy
UNI Alert
Emergency Contacts
Veteran & Disability Status

Student Records Primary (Legal) Name

Student Records Primary (Legal) Name:

Changes to this name must be done in person at the Office of the Registrar, 115 Gilchrist Hall and requires official documentation.

Preferred Name

If provided, this name will be used in the Online Directory instead of your legal name listed above. If you wish to withhold your information from the Online Directory, you may do so on the Privacy tab.

Preferred Last Name: *

Preferred First Name: *

Preferred Middle Name:

Date Preferred Name change should take effect: *

Gender

This is your self-identified gender, which may be different than your legal sex. More information can be found on the LGBT Center site.*

Gender:

Step 4: After verifying your primary name, you can access the “Address & Phone” tab to verify the address your diploma will be sent to. Your diploma will be mailed to the address listed in the “Home Address” section.

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Search... [Web](#) | [Directory](#)

Update Personal Information

Name & Gender
Address & Phone
Parent Address
Email
Privacy
UNI Alert
Emergency Contacts
Veteran & Disability Status

Home Address

This address will be used when mailing your student bills and other mailings between sessions. Home address for future semesters may be changed by entering the new address above and indicating the date the change will take effect.

Address:

City:

Country:

State/Province/Territory:

Postal:

Telephone:

Date Home Address change should take effect: *

Step 5: Make appropriate changes, if necessary. After updating, be sure to click “Save Changes” at the bottom of the page.